

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
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Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 23, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 7/29/26 to be paid on 7/22/26 in the amount of \$2,272,096.40.

3.0 INFORMATION ITEMS

- 3.1 Emily Mrochko – Lycoming County 2027 Liquid Fuels Grant Program

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Larissa Hassinger- Vote to approve the FFY 2026 Community Development and Block Grant Project Selection & Finalization. (2026 approved budgeted item – CDBG 2026 Funds)
- 5.2 Forest Rothchild – Vote to approve the Amendment to the Agreement with Raymond Shoemaker. (2026 approved budgeted item – Grant Funds)
- 5.3 Nancy Schenck– Vote to approve the Agreement with Cornell Abraxas Group, LLC. (2026 approved budgeted item – Operating Expenses)
- 5.4 Leslie Kilpatrick -Vote to approve the newly created Mailroom Policy.
- 5.5 Rodney Morehart – Vote to approve the Cover Crop Agreements between Lycoming County Conservation District and the following landowners: David Albert, Gail Bishop, Hunter Blass, Charles Bosch, Doug Bower, Keith Daly,

Allen DiMarco, Colton France, Harley Fry Sr., Lawrence Fry, Thomas Hamm, Nathan Harvey, Todd Hillegas, Gerald Houseknecht, JRT Farms Edwin Kitzmiller II, Jeff Liddic, Lorson Angus Farms, LLC, Lost Brook Farm, Inc., Robert Marquardt, Moser Farms, Michael Paternostro, Harry Rogers, III, Wilhelm Schon, Larue Shaner, Scott Snyder, Adam Sonnen, Matt Stahinecker, Vernon Temple, Charles Ulmer, Christopher Ulmer, Christopher Ulrich, Cody and Lance Walz, Dale Wertz, Jr., Mick Wertz, Raymond Worthington, Darien Young,

5.6 Shannon Barnes – Vote to approve the new Part Time Employee Policy.

5.7 Shannon Barnes – Vote to approve the updated Probationary Policy.

5.8 Shannon Barnes - Vote to approve the updated Nepotism Policy.

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 30, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

CBU Adjustment: Adult Probation – Avery Eiswerth, Adult Probation Officer, Full-Time, Union, \$22.4643 per Hour, 80 Hours per Pay Period, Effective Date: August 25, 2025.

Adult Probation – Jordan Stugart, Administrative Specialist, Full-Time, PG6, \$17.8672 per Hour, 75 Hours per Pay Period, Effective Date: August 2, 2026.

Consolidated Services – Shirley Hamm, Customer Service Specialist / Floater, Part-Time, PG4, \$16.4616 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: July 19, 2026.

Tax Assessment – Brooke Muthler, Clerk IV – Assessment, Full-Time, PG5, \$17.1675 per Hour, 75 Hours per Pay Period, Effective Date: August 2, 2026.